



**Albany Mutual  
Telephone**

# Automatic Payment Application

Please complete necessary fields and return to Albany Mutual Telephone by mail at PO Box 570 Albany, MN 56307 or by fax to 320.845.7000. If you have any questions please do not hesitate to call 320.845.2101.

---

## **Customer Information**

Name (Directory Listing): \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone number: \_\_\_\_\_

**\*\*Please choose either Credit Card Authorization if you would like your Auto Payment to be on a credit card. Choose Bank Authorization if you would like your payment automatically deducted from your financial institution.**

## **Credit Card Authorization**

I authorize Albany Mutual Telephone and the credit card company named below to automatically bill my account. This authority will remain in effect until the expiration date on my card or until I notify you in writing to cancel it at such a time as to afford a reasonable opportunity to act upon it.

Name on Account: \_\_\_\_\_

Account Number: \_\_\_\_\_

Expiration Date: \_\_/\_\_/\_\_\_\_ Card Type: **Visa Mastercard Discover**

By signing below I authorize Albany Mutual Telephone to bill all regular charges to my credit card. Since my payment amount varies each month, I will receive written notification of the amount and date of the next charge prior to each scheduled transaction date.

Signature: \_\_\_\_\_

## **Bank Authorization**

I authorize Albany Mutual Telephone and the bank named below to initiate entries to debit my account. This authority will remain in effect until I notify you in writing to cancel it at such a time as to afford a reasonable opportunity to act on it.

Name of Financial Institution: \_\_\_\_\_

Address of Financial Institution: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

\_\_\_\_ Checking (Attach a voided check)    \_\_\_\_ Savings (Attach a deposit slip)

Transit Number: \_\_\_\_\_ Account Number: \_\_\_\_\_

Signature: \_\_\_\_\_

**Please Return to:** Albany Mutual Telephone PO Box 570 Albany, MN 56307